高雄醫學大學異常工作負荷促發疾病預防計畫

Kaohsiung Medical University Overwork-induced Disease Prevention Plan

108.04.15 107 學年度第 3 次環保暨職業安全衛生委員會議通過 April 15, 2019 Passed by the 3rd Environmental Protection, Occupational Safety and Health Committee Meeting of the Academic Year 2018

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壹、法令依據

Article 1 Legal Basis

- 一、職業安全衛生法第6條第2項。
- 1. Article 6, Paragraph 2 of the Occupational Safety and Health Act.
- 二、職業安全衛生法施行細則第10條
- 2. Article 10 of the Enforcement Rules of the Occupational Safety and Health Act.
- 三、職業安全衛生設施規則第324條之2。
- 3. Article 324-2 of the Regulations for the Occupational Safety and Health Equipment and Measures.

貳、目的

Article 2 Purpose

腦心血管疾病長期以來為國內十大死因一,本校為避免教職員工因工作 過度勞累或輪班、夜間工作、長時間工作及其他異常工作負荷促發腦心血管 疾病,特訂定預防計畫並採取相關安全衛生及管理措施,以達到過勞與壓力 預防之目的,維護教職員工身心健康。

Cerebrovascular and cardiovascular diseases have long been one of the top ten causes of death in Taiwan. Kaohsiung Medical University (KMU) formulates this prevention plan and adopts relevant safety and health management measures to prevent faculty and staff from developing cerebrovascular and cardiovascular conditions due to overwork, shift work, night work, long working hours, or other abnormal workloads, and hence achieve the goal of preventing overwork and stress, thereby safeguarding the physical and mental health of our faculty and staff.

參、適用對象

Article 3 Applicability

本校全體教職員工,屬於下列工作者尤應注意異常工作負荷促發疾病預防:All faculty and staff at KMU, particularly those engaged in the following types of work, should be mindful of preventing diseases induced by abnormal workloads:

- 一、輪班工作:指該工作時間不定時輪替可能影響其睡眠之工作,如工作者輪換不同班別,包括早班、晚班或夜班工作。
- 1. Shift work: It refers to work with rotating schedules that may affect sleep, such as workers who alternate between different shifts, including morning, evening, or night shifts.
 - 二、夜間工作:參考勞動基準法之規定,為工作時間於午後十時至翌晨六時 內,可能影響其睡眠之工作。

- 2. Night work: According to the Labor Standards Act, it refers to working hours between 10:00 PM and 6:00 AM, which may affect sleep.
 - 三、長時間工作:參考「職業促發腦血管及心臟疾病(外傷導致者除外)之認 定參考指引」,係指下列情形之一者:
- 3. Long working hours: According to the Guidelines for Identifying Work-induced Cardiac and Cerebrovascular Diseases (except those caused by trauma), it refers to any of the following circumstances:
 - (一)一個月內加班時數超過100小時。
- (1) Overtime work exceeding 100 hours in a month. (二)二至六個月內, 月平均加班時數超過 80 小時。
- (2) Average monthly overtime work exceeding 80 hours in 2 to 6 months. (三)一至六個月,月平均加班時數超過 **45** 小時。
- (3) Average monthly overtime work exceeding 45 hours in 1 to 6 months. 四、其他異常工作負荷:不規則的工作、經常出差的工作、工作環境(異常溫度環境、噪音、時差)及伴隨精神緊張之日常工作負荷與工作相關事件。
- 4. Other abnormal workloads: Irregular work schedules, frequent business trips, work environments (with abnormal temperatures, noise, or time zone differences), and daily workloads and work-related incidents accompanied with mental stress.

肆、權責單位

Article 4 Responsible Units

THE POINT	siole onics		
單位/人員	配合及執行內容		
Unit/Personnel	Content of coordination and implementation work		
	一、異常工作負荷(輪班工作、夜間工作、長時間工作		
	、其他異常工作等)促發疾病之預防。		
	1. Prevention of overwork-induced diseases (such as shift		
雇主	work, night work, long working hours, and other abnormal		
Employer	work conditions).		
	二、支持及協調本校各單位共同推動本計畫。		
	2. Support and coordinate with all KMU units to jointly		
	promote this Plan.		

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	一、規劃擬定並推動及執行異常工作負荷預防計畫。
	1. Plan, develop, promote, and implement the overwork
	prevention plan.
	二、高風險群辨識及評估:
	2. Identification and assessment of high-risk groups:
	透過健康檢查資料及個人風險因子評估工具,分析
	及篩選出高風險群, 進行個案管理。
	Analyze and identify high-risk groups through the health
	examination data and personal risk factor assessment tools,
	and perform case management.
	三、促發疾病預防及控制:
	3. Prevention and control of overwork-induced diseases:
	(一)安排高風險者與臨場健康服務醫師進行面談。
	(1) Arrange face-to-face consultation with an on-site health
	service physician for high-risk individuals.
職業衛生護理師	(二)健康指導。
Occupational Health	(2) Health guidance.
Nurse	(三)健康管理。
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	(3) Health management. 加 收廢所母業/丁炸理數 環接改業等)担併相關 / 昌
	四、將醫師建議(工作調整、環境改善等)提供相關人員
	(人力資源室(以下簡稱人資室)、單位主管、職業安
	全管理師等)知悉,並協請相關單位及人員進行後續
	保護措施。
	4. Inform the relevant personnel, including the Human
	Resources Office (HR Office), heads of units, and
	occupational safety management specialists of the
	physician's recommendations (such as work adjustments,
	environmental improvements, etc.), and coordinate with the
	relevant units and personnel to implement follow-up
	protective measures.
	五、紀錄管理及留存備查。
	5. Keep and manage records for future reference.
	一、參與並協助異常工作負荷預防計畫之推動及執行。
	1. Participate and assist in the promotion and implementation
	of the overwork prevention plan.
	二、辨識及評估工作環境曝露風險及作業危害引起之異
職業安全管理師	常工作負荷。
Occupational Safety	2. Identify and assess abnormal workloads caused by exposure
Management	risks and operational hazards in the work environment.
Specialist	三、依風險評估結果, 進行作業現場環境改善及員工個
Specialist	人防護具使用指導。
	3. Improve the work environment and provide employees with
	guidance on the use of personal protective equipment based
	on the risk assessment results.
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	参阳光初时用尚工匠互共召胜 [妻子拱到五卦 /]			
	一、參與並協助異常工作負荷預防計畫之推動及執行。 1. Participate and assist in the promotion and implementation of the overwork prevention plan.			
l	二、協助辨識及評估工作型態及環境曝露風險引起之異			
	常工作負荷。			
臨場健康服務醫師	2. Assist in the identification and assessment of abnormal workloads caused by work types and exposure risks in the			
	environment.			
On-site Health Service Physician	三、依風險評估結果,進行健康指導,並提供工作調			
	整、四位小羊式甘州伊东伊莱州拉力再等			
	環境改善或其他健康保護措施之建議。			
	3. Provide health guidance and offer recommendations for work adjustments, environmental improvement, or other			
	health protection measures based on the risk assessment			
	results.			
	一、參與並協助異常工作負荷預防計畫之推動及執行。			
	1. Participate and assist in the promotion and implementation			
	of the overwork prevention plan.			
	二、必要時協助提供及調查教職員工工作工時。			
	2. Assist in providing information on and investigating the			
人資室	work hours of faculty and staff when necessary. 三、協助異常工作負荷高風險工作者進行工時管控。			
Human Resources	3. Assist in implementing work hour control for workers with			
Office	a high risk of overwork.			
	四、教職員工工作輪替、縮短工作時間及變更工作內容			
	之溝通與協調。			
	4. Engage in communication and coordination of the rotation			
	of duties, reduction of work hours, and changes in job contents			
	for faculty and staff.			
	一、依職權指揮、監督、協調及配合異常工作負荷促發 疾			
	病預防計畫之實施。			
	1. Command, supervise, coordinate, and cooperate in the			
	implementation of the overwork-induced disease prevention			
各單位主管	plan according to one's authority. 二、協助經醫護人員評估為健康高風險者進行工時管控			
	一、			
Heads of Units	2. Assist in the work hour control and work adjustment for			
	individuals with a high health risk as assessed by the medical			
	personnel.			
	三、配合作業現場環境改善措施之執行。			
	3. Cooperate in the implementation of measures to improve			
	the work environment.			
	一、配合本計畫填寫健康量表問卷。			
 工作者	1. Complete the health survey questionnaire as part of this Plan.			
Workers	二、配合進行健康危害評估及自我保護措施。			
	2. Participate in the health hazard assessment and implement			
	self-protection measures.			
<u> </u>				

- 三、調整或縮短工作時間及變更工作措施之配合。
- 3. Cooperate in adjusting or shortening one's work hours and measures of work change.

伍、計畫內容

Article 5 Content of the Plan

- 一、個人健康風險之辨識及評估
- 1. Identification and assessment of personal health risks

職業衛生護理師彙整健康檢查資料並以中華民國心臟學會公布之「Framingham Risk Score (佛萊明漢) 危險預估評分表」(附件一),依年齡、膽固醇、高密度膽固醇、血壓、糖尿病、吸菸六大指標並運用勞動部開發之健康管理工具(we care)推估出未來十年內可能罹患心血管疾病機率,並依照「WHO 十年內心血管疾病風險程度表」(表 A),將其風險程度分級。

The occupational health nurse shall compile the health examination data and use the "Framingham Risk Score" (Appendix 1) published by the Taiwan Society of Cardiology to estimate individuals' probabilities of developing cardiovascular diseases in the coming 10 years based on the six key indicators — age, cholesterol level, high-density lipoprotein cholesterol, blood pressure, diabetes, and smoking — along with the "We Care" health management tool developed by the Ministry of Labor. The risk levels shall then be classified according to the WHO 10-Year Cardiovascular Disease Risk Scores (Table A).

表 A WHO 十年內心血管疾病風險程度表

Table A WHO 10-Year Cardiovascular Disease Risk Scores

十年內心血管疾病風險	風險程度
Cardiovascular Disease Risk in 10 Years	Risk Level
≦9%	低度風險 Low risk (0)
10%-19%	中度風險 Moderate risk (1)
≥20%	高度風險 High risk (2)

註:() 代表評分。

Note: Numbers in () mean the scores.

- 二、工作負荷風險之辨識及評估
- 2. Identification and assessment of workload risks
 - (一)實施教職員工工作負荷及工時調查,請教職員工填寫「健康量表問卷」(附件二),評估自我工作負荷情形(包含「個人相關疲勞」、「工作相關疲勞」及「月加班時數」、「工作型態」狀況)。
- (1) Conduct a survey of workloads and work hours of faculty and staff, and ask them to complete the Health Survey Questionnaire (Appendix 2) to assess their self-reported workload conditions, including "personal-related fatigue," "work-related fatigue," "monthly overtime work," and "work type."
 - (二)依個人相關疲勞分數、工作相關疲勞分數、月加班時數、工作型態並依據「工作負荷量表與工時風險程度表」(表 B)綜合評估其工作負荷風險,四種負荷等級不同時,選擇較嚴重者。
- (2) Comprehensively assess one's workload risks based on the scores of personal-related fatigue, work-related fatigue, monthly overtime work, and work type, and using the Workload Scale and Work-Hour Risk Levels (Table B). When there are differing levels across the four types of load, the more severe level should be chosen.

表 B 工作負荷量表與工時風險程度表 Table B Workload Scale and Work-Hour Risk Levels

	個人相關疲勞分數	工作相關疲勞分數	月加班時	工作型態
	Personal-related fatigue	Work-related fatigue	數	Work type
	score	score	Monthly	
			overtime	
			work hours	
低負荷(0)	く 50 分:過勞程度輕	く45分:過勞程度	< 45 小時	0-1 項
Low load (0)	微	輕微	<45 hours	0-1 item
	< 50: Mild overwork	<45: Mild overwork		
中負荷(1)	50-70 分:過勞程度	45-60 分:過勞程	45-80 小	2-3項
Moderate load	中等	度中等	時	2-3 items
(1)	50-70: Moderate	45-60: Moderate	45-80 hours	
	overwork	overwork		
高負荷(2)	> 70 分:過勞程度嚴	> 60 分:過勞程度	> 80 小時	≧4項
High load (2)	重	嚴重	> 80 hours	≧4
	> 70: Severely overwork	>60: Severely		items
		overwork		

註:() 代表評分。

Note: Numbers in () mean the scores.

- (三)將個人十年內心血管疾病風險及工作負荷風險依據「異常工作負荷促發疾病風險等級表」(表 C)並運用勞動部開發之健康管理工具 (we care)進行評分及風險分級。
- (3) Assess individual cardiovascular disease risk in 10 years and workload risk according to the Overwork-Induced Disease Risk Levels (Table C) and using the "We Care" health management tool developed by the Ministry of Labor for scoring and risk classification.

1. 低度風險: 0。

i. Low risk: 0

2.中度風險:1、2。

ii. Moderate risk: 1, 2

3. 高度風險: 3、4。

iii. High risk: 3, 4

表 C 異常工作負荷促發疾病風險等級表

Table C Overwork-Induced Disease Risk Levels

異常工作負荷促發疾病風險等級 Overwork-induced disease risk level			工作負荷風險		
			Workload risks		
			低負荷(0)	中負荷 (1)	高負荷 (2)
			Low load (0)	Moderate	High load (2)
			load (1)		
十年內心血管	≦9%	(0)	0	1	2
疾病風險 10-Year cardiovascular disease risk	10%-19%	(1)	1	2	3
	≧20%	(2)	2	3	4

註:() 代表評分。

Note: Numbers in () mean the scores.

- (四)依據「危害分級與面談建議表」(表 D),安排教職員工進行臨場健康服務醫師面談及評估。
- (4) Arrange face-to-face consultation with and evaluation by the on-site health service physician for faculty and staff based on the Hazard Classification and Consultation Recommendation Scale (Table D).

表 D 危害分級與面談建議表
Table D Hazard Classification and Consultation Recommendation Scale

異常工作負荷促發疾病風險等級 Overwork-induced diseases risk level		醫師面談建議 Recommendation for consultation with physician	
低度風險	0	不需諮詢	
Low risk		No need for consultation	
	2	不需諮詢	
中度風險 Moderate risk		No need for consultation	
		建議諮詢	
		Consultation recommended	
	3	需要諮詢	
高度風險	3	Need consultation	
High risk	1	需要諮詢	
	4	Need consultation	

陸、促發疾病預防及控制

Article 6 Prevention and Control of Overwork-induced Diseases

- 一、醫師面談及健康指導
- 1. Consultation with physician and health guidance
 - (一)實施者: 臨場健康服務醫師及職業衛生護理師。
- (1) Executors: On-site health service physicians and occupational health nurses (二)指導場所:圖書館討論室或其他具隱私之場所。
- (2) Place for guidance service: Discussion room in the library or other venues that ensure privacy.

(三)指導對象:

- (3) Target audience:
 - 1.職業衛生護理師經風險辨識及評估結果, 篩選出異常工作負荷促 發疾病之高風險族群安排進行醫師面談與評估。
- i. The occupational health nurses find out the high-risk groups prone to overwork-induced diseases through risk identification and assessment results, and arrange face-to-face consultation with and evaluation by the physician.
 - **2.**長時間工作造成過度疲勞,或本身對健康感到擔心而主動提出申請之教職員工。
- ii. Faculty and staff who experience excessive fatigue due to long working hours or who are concerned about their health and proactively apply for the service.

(四)注意事項:

- (4) Precautions:
 - 1.為能確實評估及對教職員工提出建議, 應事先瞭解教職員工之工 作時間、輪班情形、工作性質、健康檢查結果、其他身心狀況及

作業環境等資訊。實施時,應記錄員工狀況、處理措施及建議事項。

- i. In order to accurately assess and provide recommendations to faculty and staff, it is necessary to firstly understand their work hours, shift schedules, nature of work, health examination results, other physical and mental conditions, and work environment. The employee's condition, intervention measures, and recommendations should be recorded in the process.
 - 2.面談諮詢頻率視風險評估之程度而定。
- ii. Frequency of face-to-face consultations depends on the risk assessment result.
 - 3.面談後由臨場健康服務醫師填寫「面談結果及採行措施表」(附件三),相關單位及人員(環安室、人資室、單位主管等)並依據醫師之建議進行後續保護措施。
- iii. After the consultation, the on-site health service physician shall fill out the Consultation Result and Recommended Measures Form (Appendix 3). Relevant units and personnel (such as the Office of Environmental Protection, Occupational Safety and Health; Human Resources Office; and the head of unit) shall then implement follow-up protective measures based on the physician's recommendations.

(五)面談結果依「診斷」、「工作」及「指導」區分為三類:

(5) Consultation results can be distinguished into three types – "diagnosis," "work," and "guidance":

面談結 果 Consulta tion	診斷 Diagn osis	無異常 No abnormality	勞工自覺加班時間非常多,未出現生理與心理自覺症狀,其檢查結果全部在正常範圍內,且可自我調整因過度工作造成之生理與心理的壓力。 The worker perceives that he/she has engaged in a lot of overtime work, but has not experienced any noticeable physical or psychological symptoms. The examination results are all within the normal ranges, and the worker is able to manage the physical and psychological stress caused by excessive work on his/her own.
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results			自覺加班時間非常多, 未出現生理與心理自覺
		需觀察 Observation needed	症狀,雖檢查結果出現輕度異常值,然個人瞭解異常之原因,且勞工可自我調整因過度工作造成之生理與心理的壓力者,可再予觀察;若已出現生理與心理自覺症狀,且檢查結果有1~2項目輕度至中度的異常情形,則需進一步複檢。 If a worker perceives that he/she has engaged in a lot of overtime work, but has not experienced any noticeable physical or psychological symptoms, and although examination results show mild abnormalities, the worker understands the cause of these abnormalities and can manage the physical and psychological stress caused by excessive work on his/her own, the worker may be put under further observation. However, if physical or psychological symptoms have emerged, and the examination results show mild to moderate abnormalities in 1~2 items, re-examination is required.
		需醫療 Medical care needed	勞工自覺生理與心理慢性疲勞,且出現明顯疾病惡化之情形。 The worker has self-perceived chronic physical and psychological fatigue, and experienced a noticeably worsening condition.
		一般工作 General work	各種檢查無異常或是出現輕度檢查值異常,但可透過治療妥善控制疾病之勞工,不需進行工作時間之限制,可從事原工作。 The worker may have various examinations showing no abnormalities or only mild abnormal values, but the condition can be properly controlled through treatment, and hence he/she does not need any restrictions on working hours and can continue with the original work.
	工作 Work	工作限制 Work restrictions	針對需觀察或進一步追蹤檢查之勞工,需限制勞工之工作時間,含縮短工作時間、限制出差、限制加班、限制工作負擔、轉換作業、工作場所的變更、減少夜班次數、轉換夜間工作等。 For workers who require observation or follow-up examinations, their working hours shall be restricted, which includes shortening working hours, limiting business trips, restricting overtime, reducing workload, changing tasks, changing work location, reducing night shifts, or replacing night work.

指導 Guida nce	不需指導 No guidance needed 需進行 健康指導 Health guidance needed	requires hospitalization, he/she should be given leave to recover. 勞工自主健康管理,積極養成良好生活習慣。 Workers practice health self-management and actively develop a good lifestyle and habits. 指導勞工改善生活步調、生活習慣、腦心血管疾病、心理健康失調等現象,以疾病預防為目的。 Workers are guided to improve their pace of life, habits, and address issues like cardiovascular diseases and mental health disorders, with the aim of preventing illnesses. 以避免疾病惡化為目的,當一般定期健康檢查項目持續異常,必須以藥物等方式進行治療者。尤其針對可能出現因症狀減輕就擅自改變用藥指示之勞工,應實施醫療及遵守用藥之指導。
Guida	需進行 醫療指導 Medical guidance needed	以避免疾病惡化為目的,當一般定期健康檢查 項目持續異常,必須以藥物等方式進行治療 者。尤其針對可能出現因症狀減輕就擅自改變 用藥指示之勞工,應實施醫療及遵守用藥之指

二、調整、縮短工作時間或變更工作內容

2. Adjust or shorten work hours or change work contents

人資室及單位主管依據臨場健康服務醫師之建議進行工作時間調整或變更工作等措施,並應經勞資雙方充分溝通後實施。

The HR Office and head of unit shall adjust the work hours or change job tasks according to the recommendations of the on-site health service physician. These

measures shall be carried out only after thorough communication between the worker and the management.

三、工作環境改善

3. Improvement of the work environment

職業安全管理師、單位主管或工作現場負責人依據臨場健康服務醫師建議進行工作環境之改善。

The occupational safety management specialist, head of unit, or work site director shall improve the work environment based on the recommendations of the on-site health service physician.

四、健康管理

4. Health management

依據「異常工作負荷促發疾病風險等級表」(表 C)評估結果, 區分為低、中、高度風險, 職業衛生護理師分別採取以下健康管理措施:

Based on the low, moderate, and high risks according to the Overwork-Induced Disease Risk Levels (Table C) assessment results, the occupational health nurse shall implement the following health management measures:

異常工作負荷 促發疾病風險 Overwork- induced disease risks		健康管理措施 Health management measures
低度風險 Low risk	0	不需處理,可從事一般工作。 No action needed; capable of performing regular work.
	1	自主健康管理,養成良好生活型態。 Health self-management and develop a good lifestyle.
中度風險 Moderate risk	2	(1)以電子郵件或書面方式提醒注意事項及疾病預防等相關訊息。 (1) Send reminders about important things to be noted and information related to disease prevention via email or in writing. (2)必要時安排臨場健康服務醫師進行面談及評估。 (2) Arrange face-to-face consultation with and evaluation by on-site health service physicians when necessary. (3)建議改變生活型態,必要時考慮醫療協助。 (3) Recommend a change in lifestyle, and consider seeking medical assistance when necessary.
高度風險 High risk	3	(1)安排臨場健康服務醫師進行面談及評估。 (1)Arrange face-to-face consultation with and evaluation by on-site health service physicians.

- (2)進行個人健康指導,建議改變生活型態。
- (2) Provide personal health guidance, and recommend a change in lifestyle.
- (3)發放複檢通知單,確認同仁知悉簽收並需回報複檢結果。
- (3) Issue re-examination notice, make sure the colleague acknowledges and signs for receipt, and report the re-examination result.
- (4)依醫師建議協助調整工作型態、工作時間或進行工作限制。
- (4) Assist in adjusting the work type, work hours, or implement work restrictions according to the physician's recommendations.
- (5)列入個案管理名單,定期追蹤與關懷。
- (5) Include the worker in the case management list and keep him/her under regular follow-up and care.

柒、成效評估及改善

Article 7 Effectiveness evaluation and improvement

- 一、職業衛生護理師對於高風險群進行健康指導及追蹤,並彙整於「高風險群之異常工作負荷促發疾病預防改善情形追蹤表」(附件四)。
- 1. The occupational health nurse shall provide health guidance and follow-up for the high-risk groups and compile the information into the Follow-up Form for the Prevention and Improvement of Overwork-induced Diseases in High-Risk Groups (Appendix 4).
- 二、對於本計畫執行成效,紀錄於「預防異常工作負荷促發疾病執行紀錄表」(附件五),定期進行檢討與改善。
- 2. The effectiveness of this Plan shall be recorded in the Implementation Records for the Prevention of Overwork-induced Diseases (Appendix 5), and regular reviews and improvements shall be carried out.
- 捌、計畫應遵守個人資料保護法相關規定執行, 其紀錄或文件並留存三年。
- Article 8 This Plan shall be implemented in compliance with the relevant provisions of the Personal Data Protection Act, and the related records and documents shall be kept for 3 years.
- 玖、本計畫經環境保護暨職業安全衛生委員會會議審議通過,自公布日起實施,修正時亦同。
- Article 9 The Regulations shall be passed by the Environmental Protection, Occupational Safety and Health Committee, and then implemented on the date of promulgation and shall apply to subsequent amendments.

4

十年內男、女性罹患心血管疾病之風險估算

心力評量表。估算您十年內發生缺血性心臟病的機會有多高?

(本表為「Framingham Risk Score (佛萊明漢) 危險預估評分表」 簡稱心力評量表,使用時請洽詢醫療人員協助評估與說明!)

步驟 1:年齡

步驟2:膽固醇

年齡	女分數	男分數				
30~34 歲	-9	-1				
35~39 歲	-4	0				
40~44 歲	0	1				
45~49歲	3	2				
50~54 歲	6	3				
55~59歲	7	4				
60~64 歲	8	5				
65~69 歲	8	6				
70~74 歲	8	7				

膽固醇 (mg/dl)	女分數	男分數
<160	-2	-3
160~199	0	0
200~239	1	1
240~279	1	2
≥280	3	3

步驟3:高密度膽固醇

步驟	4 :	血壓

高密度膽固醇 (mg/dl)	女分數	男分數
<35	5	2
35~44	2	1
45~49	1	0
50~59	0	0
≥ 60	-3	-2

血壓 mmHg	女分數	男分數				
<120/80	-3	0				
120~129/80~84	0	0				
130~139/85~89	0	1				
140~159/90~99	2	2				
≥ 160/100	3	3				
當收縮壓與舒張壓分數不同時	當收縮壓與舒張壓分數不同時,取分數較高者。					

步驟5: 糖尿病

	-		
步驟	h	mer.	
7.17.500	.,	IIAZ F	28

シャー・カー・カー・アリ				
糖尿病	女分數	男分數		
無	0	0		
有	4	2		

吸菸	女分數	男分數	
無	0(咨	拟 & 酒.	中華民國
有	2 月	77 2 1/3.	7 辛八日

步驟7:總分

將各項分數相加		將各項分數相加	
年齡	分	年齡	分
膽固醇	分	膽固醇	分
高密度膽固醇	分	高密度膽固醇	分
血壓	分	血壓	分
糖尿病	分	糖尿病	分
吸菸	分	吸菸	分
總分 =	分	總分 =	分



步驟8:十年内發生缺血性心臟病的機率

總分	女發生率	總分	女發生率	總分	男發生率	總分	男發生率
≤-2	1%	8	7%	<-1	2%	9	20%
-1	2%	9	8%	0	3%	10	25%
0	2%	10	10%	1	3%	11	31%
1	2%	11	11%	2	4%	12	37%
2	3%	12	13%	3	5%	13	45%
3	3%	13	15%	4	7%	≥14	≥53%
4	4%	14	18%	5	8%		
5	4%	15	20%	6	10%		
6	5%	16	24%	7	13%		
7	6%	≥17	≥27%	8	16%		

步驟 9: 與預估發生率比較

	十年内發生缺血性心臟病的機率			
年齡	(女)	(男)		
30~34 歲	<1%	2%		
35~39 歲	1%	3%		
40~44 歲	2%	4%		
45~49 歲	3%	4%		
50~54 歲	5%	6%		
55~59 歲	7%	7%		
60~64 歲	8%	9%		
65~69 歲	8%	11%		
國心臟學會	8%	14%		
國心臟學會)		(以無吸菸,無糖尿病,血壓、膽固醇正常者估算		

步驟 10: 您預估的發生率相當於

資料來源: Peter W.F. Wilson, et al. Circulation. 1998;97:1837-1847

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心力評量表 - 估算您十年內發生缺血性心臟病的機會有多高?
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Framingham Risk Score - Estimation of 10-year Cardiovascular Disease (CVD) Risk

(本表為『Framingham Risk Score (佛萊明漢) 危險預估評分表』簡稱心力評量表,使用時請洽詢醫療人員協助評估與說明!)

(When using this Framingham Risk Score, please consult medical care personnel for assistance in evaluation and interpretation!)

步驟1:年齡

Step 1: Age

年齡 女分數 男分數

Age Risk points (women) Risk points (men)

30-34 歳

30-34

35-39 歲

35-39

40-44 歳

40-44

45-49 歳

45-49

50-54 歲

50-54

55-59 歲

55-59

60-64 歳

60-64

65-69 歲

65-69

70-74 歲

70-74

步驟 2: 膽固醇

Step 2: Cholesterol

膽固醇 (mg/dl) 女分數

男分數

Cholesterol (mg/dl) Risk points (women) Risk points (men)

步驟 3: 高密度膽固醇

Step 3: HDL (High-Density Lipoprotein)

高密度膽固醇 (mg/dl) 女分數 男分數

HDL (mg/dl) Risk points (women) Risk points (men)

步驟 4:血壓

Step 4: Blood pressure

血壓 mmHg 女分數 男分數

Blood pressure (mmHg) Risk points (women) Risk points (men)

當收縮壓與舒張壓分數不同時, 取分數較高者。

When the scores for systolic and diastolic pressure differ, take the higher score.

步驟 5:糖尿病

Step 5: Diabetes

糖尿病女分數

男分數

Diabetes Risk points (women) Risk points (men)

無

No

有

Yes

步驟 6: 吸菸

Step 6: Smoking

吸菸 女分數 男分數

Smoking Risk points (women) Risk points (men)

無

No

有

```
Yes
步驟7:總分
Step 7: Total Score
將各項分數相加
                             將各項分數相加
Add up the points of all items
                             Add up the points of all items
年齡
                             年齡
Age
                 points
                                              points
                             Age
膽固醇
           分
                       膽固醇
                                        分
Cholesterol
                 points
                             Cholesterol
                                              points
高密度膽固醇分
                       高密度膽固醇
HDL
                 points
                             HDL
                                              points
                             血壓
血壓
                                              分
Blood pressure
                 points
                             Blood pressure
                                              points
                       糖尿病
糖尿病
Diabetes
                 points
                             Diabetes
                                              points
吸菸
                             吸菸
                 分
                                              分
                 points
Smoking
                             Smoking
                                              points
總分=
                 分
                             總分=
                                              分
Total score =
                 points
                             Total score =
                                              points
步驟 8: 十年內發生缺血性心臟病的機率
Step 8: 10-year Cardiovascular Disease (CVD) Risk
           女發生率
                                        女發生率
                                                          總分
                                                                     男發生率
                                                                                       總分
                                                                                                  男發生率
總分
                             總分
Total score
           Incidence rate (F)
                             Total score
                                        Incidence rate (F)
                                                          Total score
                                                                     Incidence rate (M)
                                                                                       Total score
                                                                                                  Incidence rate (M)
步驟 9: 與預估發生率比較
Step 9: Comparison with estimated incidence rates
年齡
                 十年內發生缺血性心臟病的機率
                 10-year Cardiovascular Disease (CVD) Risk
Age
                 女
                             男
```

```
Women
                            Men
30-34 歳
30-34
35-39 歳
35-39
40-44 歳
40-44
45-49 歳
45-49
50-54 歲
50-54
55-59 歳
55-59
60-64 歳
60-64
65-69 歲
65-69
70-74歲
70-74
 (以無吸菸, 無糖尿病, 血壓、膽固醇正常者估算)
(The estimates are based on individuals who do not smoke, with no diabetes, and have normal blood pressure and cholesterol levels.)
步驟 10:您預估的發生率相當於_____歲(本測量結果僅供參考,若需進一步瞭解或處理請洽詢專業醫師)
Step 10: Your estimated incidence rate corresponds to the age of . (This score result is for reference only. Please consult a professional
physician for further information or treatment.)
資料來源: Peter W.F. Wilson, et al. Circulation. 1998;97:1837-1847
Source: Peter W.F. Wilson, et al. Circulation. 1998;97:1837-1847
資料來源:中華民國心臟學會
Source: Taiwan Society of Cardiology
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高雄醫學大學健康量表問卷

Kaohsiung Medical University Health Survey Questionnaire

填表日期: 年 月 日 Date of completion:

		D	are or compression.			
一、個人基本資料 1. Personal Basic Information						
		單位:	電話 :			
	** * ** *	' '				
Name:	Staff No.:	Unit:	Telephone:			
二、個人相關疲勞						
2. Personal-related Fati						
1.你常覺得疲勞嗎? D	O you often feel fatigue	ed?				
□(1)總是 Always	□(2)常常 Often □(3)有時候 Sometimes	5 □(4)不常 Seldom			
□(5)從未或幾乎從未	Never or almost n	ever				
2.你常覺得身體上體力	力透支嗎 ? Do you often t	feel physically exhausted	?			
□(1)總是 Always [□(2)常常 Often □(3)有時候 Sometimes	□(4)不常 Seldom			
□(5)從未或幾乎從未	Never or almost n	ever				
3.你常覺得情緒上心力	力交瘁嗎? Do you oft	en feel emotionall	ly drained?			
□(1)總是 Always	□(2)常常 Often □(3	3)有時候 Sometimes	□(4)不常 Seldom			
□(5)從未或幾乎從未	Never or almost n	ever				
4.你常會覺得,「我快	要撐不下去了」嗎? Do	o you often feel 1	ike "I can't hold on			
anymore"?						
□(1)總是 Always	□(2)常常 Often □(3	3)有時候 Sometimes	□(4)不常 Seldom			
□(5)從未或幾乎從未	Never or almost n	ever				
5.你常覺得精疲力竭嗎	馬? Do you often fee	el worn out?				
□(1)總是 Always	□(2)常常 Often □(3	3)有時候 Sometimes	□(4)不常 Seldom			
□(5)從未或幾乎從未	Never or almost n	ever				
6.你常常覺得虛弱, 好	子像快要生病了嗎? Do	you often feel wea	ak, as if you are			
about to fall ill?						
□(1)總是 Always □(2)常常 Often □(3)有時候 Sometimes □(4)不常 Seldom						
□(5)從未或幾乎從未	Never or almost n	ever				
三、工作相關疲勞						
3. Work-related Fatigue						

1.你的工作會令人情緒上心力交瘁嗎? Does your work make you emotionally drained? □(1)總是 Always □(2)常常 Often □(3)有時候 Sometimes □(4)不常 Seldom
□(5)從未或幾乎從未 Never or almost never
2.你的工作會讓你覺得快要累垮了嗎? Does your work make you feel exhausted to
the point of collapse?
│ □(1)總是 Always □(2)常常 Often □(3)有時候 Sometimes □(4)不常 Seldom
□(5)從未或幾乎從未 Never or almost never
3.你的工作會讓你覺得挫折嗎? Does your work make you feel frustrated?
□(1)總是 Always □(2)常常 Often □(3)有時候 Sometimes □(4)不常 Seldom
□(5)從未或幾乎從未 Never or almost never
4.工作一整天之後,你覺得精疲力竭嗎? Do you feel worn out after a day's work?
│□(1)總是 Always □(2)常常 Often □(3)有時候 Sometimes □(4)不常 Seldom
□(5)從未或幾乎從未 Never or almost never
5.上班之前只要想到又要工作一整天, 你就覺得沒力嗎? Do you feel powerless even
before work just thinking about a day's work?
□(1)總是 Always □(2)常常 Often □(3)有時候 Sometimes □(4)不常 Seldom
□(5)從未或幾乎從未 Never or almost never
6.上班時你會覺得每一刻都很難熬嗎? Do you feel that every moment at work
is unbearable?
│□(1)總是 Always □(2)常常 Often □(3)有時候 Sometimes □(4)不常 Seldom
□(5)從未或幾乎從未 Never or almost never
7.不工作的時候, 你有足夠的精力陪朋友或家人嗎?(反向題) When you are not working,
do you have enough energy to spend time with friends or family? (Reverse question)
□(1)總是 Always □(2)常常 Often □(3)有時候 Sometimes □(4)不常 Seldom
□(5)從未或幾乎從未 Never or almost never
四、月加班時數
4. Monthly Overtime Hours
1.你最近 6 個月內中, 月加班時數最多的那個月, 月加班時數有多少? In the past 6
months, how many overtime hours have you worked in the month with the longest monthly
overtime hours?
│ □(1)<45 小時 <45 hours □(2)45-80 小時 45-80 hours □(3)> 80 小時 > 80
hours
2.備註: Note:
月加班時數請確實填寫, 俾利評估其風險, 必要時將與人資室核對加班時數之正確性。
Please fill in the number of monthly overtime hours accurately to facilitate the risk
assessment. The accuracy of the overtime hours will be verified with the Human Resources Office when necessary.
五、工作型態
5. Work Types
J. WOIR 1 ypes

1.你目前的工作,屬於下列「工作型態評估」中的幾項? How many of the following Work Type Assessment items pertain to your current job?

 \Box (1)0-1 項 0-1 items \Box (2)2-3 項 2-3 items \Box (3) \geq 4 項 \geq 4 items

工作型態評估
Work Type Assessment
工作型態
Work Assessment

	說 明
	Description
工作型態	說明
Work Types	Description
不規律的工作 Irregular work schedules	對預定之工作排程或工作內容經常性變更或無法預估、常屬於事前臨時通知狀況等。例如:工作時間安排,常為前一天或當天才被告知之情況。 Frequent changes to scheduled work plans or job content, or unpredictable situations and short notice of situations. For example, work schedule arrangements are often communicated only the day before or on the day.
經常出差的工作 Frequent business trips	經常性出差,其具有時差、無法休憩、休息或適當住宿、長距離自行開車或往返兩地而無法恢復疲勞狀況等。 Frequent travel that involves time zone differences, lack of relaxation, rest or appropriate accommodation, long-distance driving, or traveling between two locations without opportunity to recover from fatigue.
異常溫度環境 Environment with abnormal temperatures	於低溫、高溫、高溫與低溫間交替、有明顯溫差之環境或場所間出入等。 Work in low temperatures, high temperatures, alternating high and low temperatures, or an environment or place with significant temperature differences.
噪音作業環境 Work environment with noises	於超過 80 分貝的噪音環境暴露。 Exposure to an environment with noises exceeding 80 decibels.
時差作業環境	超過5小時以上的時差、於不同時差環境變更頻率頻繁等。
Work environment with time zone differences	Time zone differences exceeding 5 hours, or frequent changes between different time zone environments.
伴隨精神緊張的工作 Work accompanied with mental stress	日常工作處於高壓力狀態,如經常負責會威脅自己或他人生命、財產的危險性工作、處理高危險物質、需在一定期間內完成困難工作或處理客戶重大衝突或複雜的勞資紛爭等工作。Daily work under high-stress conditions, for example, often being responsible for tasks that may threaten one's own or others' lives or property, handling hazardous materials, completing difficult tasks within a set timeframe, or dealing with major customer conflicts or complex labor disputes.

六、評分說明

6. Scoring Guidelines

- 1. 將各選項分數轉換如下: (1)100 (2)75 (3)50 (4)25 (5)0。 Convert the scores for each option as follows: (1) 100, (2) 75, (3) 50, (4) 25, (5) 0.
- 2.個人相關疲勞分數:將第 1~6 題的得分相加,除以 6,可得個人相關疲勞分數。

Personal-related fatigue score: Add up the points of Questions 1 to 6 and divide it by 6 to obtain the personal fatigue score.

3.工作相關疲勞分數:第1~6 題分數轉換同上,第7 題為反向題,分數轉換為: Work-related fatigue score: Score conversion for Questions 1 to 6 is the same as above.

Question 7 is a reverse question, and the score conversion is:

(1)0 (2)25 (3)50 (4)75 (5)100。將 1~7 題之分數相加,除以 7,可得工作相關疲

分數。

(1) 0 (2) 25 (3) 50 (4) 75 (5) 100 Add up the points of Questions 1 to 7 and divide it by 7 to

(1) 0 (2) 25 (3)	50 (4) 75 (5)) 100. Add t	up the points of Questions 1 to 7 and divide it by 7 to
obtain the work-r	elated fatigue	score.	
七、分數解釋			
7. Score Interpret	ation		
疲勞類型	分數	分級	解 釋
Fatigue	Scores	Classes	Explanation
Types			
個人相關疲勞	50 分以下	輕微	您的過勞程度輕微, 您並不常感到疲勞、體力
Personal-related fatigue	Below 50	Mild	透支、精疲力竭、或者虚弱好像快生病的樣 子。
			You have a mild level of overwork. You don't often feel fatigued, physically exhausted, completely drained, or weak as if you're about to fall ill.
	50-70分	中度	你的個人過勞程度中等。您有時候感到疲勞、
	50-70	Moderate	體力透支、精疲力竭、或者虛弱好像快生病的
			樣子。建議您找出生活的壓力源,進一步的調適自己,增加放鬆與休息的時間。
			You have a moderate level of personal-related overwork. You occasionally feel fatigued, physically exhausted, completely drained, or weak as if you're about to fall ill. You are advised to identify the sources of stress in your life, make adjustments, and increase your relaxation and rest time.
	70 分以上	嚴重	您的個人過勞程度嚴重。您時常感到疲勞、體
	Above 70	Severe	力透支、精疲力竭、或者虚弱好像快生病的樣子。建議您適度的改變生活方式,增加運動與休閒時間之外,您還需要進一步尋找專業人員諮詢。 You have a severe level of personal-related overwork. You often feel fatigued, physically exhausted, completely drained, or weak as if
			you're about to fall ill. You are advised to make appropriate lifestyle changes, increase time for

exercise and recreation, and seek professional

consultation for further assistance.

工作相關疲勞 Work-related fatigue	45 分以下 Below 45	輕微 Mild	您的工作相關過勞程度輕微,您的工作並不會 讓您感覺很沒力、心力交瘁、很挫折。 You have a mild level of work-related overwork. Your job doesn't make you feel powerless, mentally exhausted, or frustrated.
	45-60分	中度	您的工作相關過勞程度中等, 您有時對工作感
	45-60	Moderate	覺沒力,沒有興趣,有點挫折。
			You have a moderate level of work-related
			overwork. You occasionally feel powerless,
			uninterested, or somewhat frustrated with your
	60 分以上	嚴重	work. 您的工作相關過勞程度嚴重,您已經快被工作
	Above 60	政里 Severe	思考了, 您感覺心力交瘁, 感覺挫折, 而且上
	Above ou	Severe	班時都很難熬,此外您可能缺少休閒時間,沒有時間陪伴家人朋友。建議您適度的改變生活方式,增加運動與休閒時間之外,您還需要進一步尋找專業人員諮詢。 You have a severe level of work-related overwork. You're almost overwhelmed by work, feeling mentally exhausted, frustrated, and finding it difficult to get through the workday. Additionally, you may lack leisure time and struggle to spend time with family and friends. You are advised to make appropriate lifestyle changes, increase time for exercise and recreation, and seek professional consultation for further assistance.

(資料來源:勞安所過勞自我預防手冊) (Source: Overwork Self-prevention Handbook, Institute of Labor, Occupational Safety and Health)

附件三

高雄醫學大學面談結果及採行措施表

Kaohsiung Medical University

Consultation Result and Recommended Measures Form

面談指導結果								
	Result of Consultation a	and Guidance						
員工姓名	服務單位							
Employee's name		Unit served						
員工職號		男 М□女	年齡 歲					
Staff number		$\mathtt{F} \square$	Age:					
疲勞累積狀況	□無 None □輕度 Mild	1 口山度	特殊說明事項: Special notes:					
Fatigue accumulation	Moderate □ 輕度 Milo		Special notes:					
status								

應顧慮的身	心狀況		
Concerning 1	physical	□有 Yes □無 No	
and mental co	onditions		
	診斷區	□無異常 No abnormality □需觀察	是否需採取後續相關措施:
	分	Observation needed □ 需 治 療	
	Diagnos	Treatment needed 口 而 但 塚	measures required?
	is	Treatment needed	□否 No
判定區分	工作區	□一般工作 General work □工作限制	□是 Yes (請填寫採行措施建
Decision	分	Work restrictions □ 需 休 假	議) (Please indicate the
categories	Work	Vacation needed	recommended measures to
	指導區	□不需指導 Guidance not needed □	be taken.)
	分	季健康指道 Health quidance needed □	1
	Guidanc	一冊 医 水 1 中	
	e	需醫療指導 Medical guidance needed	

面談對象: 臨場健康服務醫師:

Consultee: On-site health service physician: 職業衛生護理師: 日期: 年 月 日

Occupational health nurse: Date: (YYYY/MM/DD)

		採行措施建議	
		Recommended Measures to be Taken	
		□限制加班,最多小時/月	說明:
		Restrict overtime work, at	Notes:
		most hours/month	
		□不宜加班 No overtime work	
		recommended	
	细的工作时	□限制工作時間:時分	
	調整工作時間	~ 時分 Restrict work	
工		hours: From (HH:MM) to	
作	Adjustment of work hours	[(ПП.IVIIVI)	
上	WOIK HOUIS	□不宜繼續工作(指示休養、休假)	
採		Not appropriate to	
取		continue work (Instructed to	
之		take leave and recuperate)	
措		□其他 Other	
施		□變更工作場所 Change of	說明:
Work-related		workplace	Notes:
measures to		□轉換工作 Change of work tasks	
be taken	變更工作	□減少夜班次數 Reduce number	
	Change of	of night shifts	
	work	□轉調為日班工作 Change to	
		day-shift work	
		□其他 Other	
	措施期間	日	定日 : 年 月 日)
	Duration of	days weeks months	
	measures	on:)	•

面談對象:	臨場健康服務醫師:						
Consultee: 單位主管 : Head of unit: 職業衛生護理師 :	On-site health servi 其他人員: Other staff: 日期:			日			
Occupational health nurse:	Date:		(YY	YY/MM/DD)			
人資室意見 : HR Office's comment:							

建議就醫: Recommended to seek medical care:

備註:Remarks:

高雄醫學大學預防異常工作負荷促發疾病執行紀錄表 Kaohsiung Medical University

Implementation Records for the Prevention of Overwork-induced Diseases

			己洛加	工作指								經醫師評估回
部門 Depart ment	員工編號 Staff no.	員工姓名 Employee' s name	當事人 Have informe d the party	Date of work Have	已通知 主管 Have informe d supervis	建議情形 Status of recommendation		restrictio	工作調整 Work adjustme nts	工作變史 Change	其他 Other	復情況良好不 需要進行追蹤 Recovering well as per physician's evaluation, and no follow-up is required.
						建議改善內容 Content of recommended improvement 通知科室主管改善日期 Date of informing department/office head of the improvement 改善內容						

Improvement content
實際改善執行日期
Date of improvement
implementation
建議改善內容
Content of recommended
improvement
通知科室主管改善日期
Date of informing
department/office head of
the improvement
改善內容
Improvement content
實際改善執行日期
Date of improvement
implementation
建議改善內容
Content of recommended
improvement
通知科室主管改善日期
Date of informing
department/office head of
the improvement
改善內容
Improvement content
實際改善執行日期
Date of improvement
implementation

附件四

高雄醫學大學高風險群之異常工作負荷促發疾病預防改善情形追蹤表

	建議改善內容		
	Content of recommended		
	improvement		
	通知科室主管改善日期		
	Date of informing		
	department/office head of		
	the improvement		
	改善內容		
	Improvement content		
	實際改善執行日期		
	Date of improvement		
	implementation		

執行項目	執行結果 (人次或%)	備註 (改善情
Items of execution	Execution results (number of persons or %)	形)
	(Remarks
		(Improvement
		status)
辨識及評估高風險群	具異常工作負荷促發疾病高風險者 人	
Identify and assess high-risk	Number of persons at high risk of developing	
groups	illness due to abnormal workload:	
	1.需醫師面談者	
	persons requiring consultation with	
	physician:	
	1.1 需觀察或進一步追蹤檢查者人	
	Number of persons requiring	
	observation or follow-up examination:	
安排醫師面談及健康指導		
Arrange face-to-face	1.2 需進行醫療者人 Number of	
consultation with and health guidance by physician	persons requiring medical care:	
guidance by physician	2.需健康指導者人 Number of	
	persons requiring health guidance:	
	2.1 已接受健康指導者人 Number of	
	persons who have received health	
	guidance:	
調軟式熔炉工作時間及再	1.需調整或縮短工作時間人 Number	
調整或縮短工作時間及更	of persons requiring adjustment	
換工作內容	or shortening of work hours:	
Adjust or shorten work hours and change work		
content	2. 需變更工作者人 Number of persons	
	requiring change of work:	
	1.應實施健康檢查者人 Number of	
	persons who should be given health	
	examination:	
	1.1 實際受檢者 人 Number of persons	
	who have actually been examined:	
克拉伊克拉木 然四 7/0	1.2 檢查結果異常者 人 Number of persons who have abnormal	
實施健康檢查、管理及促	-	
進	examination results: 1.3 需複檢者 人 Number of	
Implement health examination, management,		
and promotion	persons who require re-examination:	
reserves to see a se	2.應定期追蹤管理者 人 Number of	
	persons who should be put on regular	
	follow-up management:	
	3.參加健康促進活動者 人 Number of	
	persons who have participated in health	
	promotion activities:	

執行成效之評估及改善 Evaluation and improvement of implementation effectiveness	1. 參與健康檢查率
其他事項 Other	

職業衛生護理師: 日期:

Occupational health nurse: Date: